

Ref: Agenda/Council140415

8 April 2015

To: All Town Councillors

Dear Sir or Madam

I hereby give notice that a meeting of the **Biggleswade Town Council** will take place on **Tuesday 14 April 2015** at the **Offices of Biggleswade Town Council, The Old Court House, 4 Saffron Road, Biggleswade** commencing at **7.00 pm** in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor
Town Clerk

AGENDA

1. **APOLOGIES**

2. **DECLARATION OF INTERESTS**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary Interests in any agenda item
- (b) Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and the Central Bedfordshire Council Development Control Committee.

3. **TOWN MAYORS' ANNOUNCEMENTS**

4. **PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda.

5. **INVITED SPEAKER**

6. **MEMBERS QUESTIONS**

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive and approve the minutes of the Council meeting held on 24 March 2015 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

- b. For Members to receive and approve the minutes of the Extra Ordinary meeting held on 31 March 2015 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.
8. **MATTERS ARISING**
- a. From the Council meeting held on 24 March 2015.
- b. From the Extra Ordinary meeting held on 31 March 2015.
9. **PLANNING APPLICATIONS**
- a. **CB/15/01013/FULL – Site of former 171 London Road, Biggleswade**
Construction on 6 dwellings (social housing) and all ancillary works
- b. **CB/15/01125/FULL – 104 Brunel Drive, Biggleswade**
Ground floor rear extension
- c. **CB/15/01040/ADV – Unit H, London Road Trading Estate, London Road, Biggleswade**
Advertisement: Installation of 5 x fascia signs internally illuminated and non-illuminated
- d. **CB/15/00804/ADV – 1 High Street, Biggleswade**
Advertisement: Erection of 4 No. externally illuminated fascia signs & No. projecting sign
- e. **CB/15/01012/LB – 1 High Street, Biggleswade**
Listed Building: Erection of 4 No. externally illuminated fascia signs & 1 No. projecting sign with 7 No. Lamps
10. **ITEMS FOR CONSIDERATION**
- a. **Request from Potton Salvation Army Band**
- Correspondence has been received from Potton Salvation Army Band, to request permission to play Christmas carols on Biggleswade Market square on Saturday 12 December from 9.30am to approx. 12pm.
- A copy is attached to this agenda.
- b. **Works to trees within a Conservation Area: Remove one tree as identified in the application and located between the driveway to the garages and the pathway**
Location: Land adjacent to Unit 3, The Law Courts, Saffron Road
- CBC has notified Town Council that they have received an application to carry out work to preserved tree(s) at the above property, a copy of which is attached to this agenda.
- c. **Works to trees within a Conservation Area: Fell one Western Red Cedar tree. The tree is located to the rear of the car park area.**
Location: St Peters Church, 7 Station Road
- CBC has notified Town Council that they have received an application to carry out work to preserved tree(s) at the above property, a copy of which is attached to this agenda.
- d. **Work to trees protected by a Preservation Order: Prune one Beech tree located within Group G2 (T1 on the plan) and prune one Pear tree listed T1 (T2 on the plan) the trees are within Tree Preservation Order Ref: MB/TPO/04/0009**
Location: 57 – 59 London Road, Biggleswade
- CBC has notified Town Council that they have received an application to carry out work to preserved tree(s) at the above property, a copy of which is attached to this agenda.
- e. **Biggleswade Town Council replacement columns**
- For members to consider cost information for column replacements, a copy is attached to this agenda.

11. ITEMS FOR INFORMATION

a. Bedfordshire AgeUk – Health and Social Care Act 2014

Correspondence has been received from Bedfordshire AgeUk regarding The Care Act that comes into force in May 2015.

A copy is attached to this agenda.

b. Further to Council meeting held on 10 March 2015 – re Affordable Housing %age

Cllr B Briars asked that Town Council seek further information regarding the number of affordable housing to be included in developments, as this had previously been cut to 10%, and asked if there had since been increases to the original.

The Town Clerk contacted CBC and a copy of their reply is attached to this agenda.

c. Further to Council meeting held on 10 March 2015 – re Planning application ‘calling in’ process

Cllr Mrs M Russell said that it may be worth writing to CBC, the response from David Lamb mentions 10 dwellings or more, but how does this apply to commercial applications.

The Town Clerk contacted CBC and a copy of the response from David Lamb is attached to this agenda.

d. Thank you letters

Thank you letters have been received from the following recipients of Town Council Grants:

Biggleswade Crab Lane Railway Embankment Committee
The Biggleswade Talking Newspaper
Trinity Church Community Project
Biggleswade History Society

e. Further to Town Council meeting 16 December 2014 re proposed closure of level crossings.

Following the Town Council meeting on 16 December, where Town Council received a presentation on the East Coast Main Line Level Crossing Feasibility Study, correspondence has been received from WSP, thanking Town Council for its involvement in the study and setting out what will happen next.

A copy is attached to this agenda.

12. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

13. EXEMPT ITEMS

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Agenda Item (14a) & (14b) CCTV

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.